



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, March 14, 2022

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Bardwell called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, March 14, 2022, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Bardwell, Kim Vaughan, Doug DuRussel, Dan Grimshaw

Commissioner Grimshaw arrived at 8:02 a.m.

Commissioners Absent: Thomas Young

Others Present In-Person: Clerk Jodi Fetting, Tracy Violet, Clayette Zechmeister, Drain Commission Bob Mantey, Dara Hood, Alecia Little, Mike Miller

Also Present Virtual: Eean Lee, Mary Drier, Debbie Babich, Mike Slade, K. Free, Mark Haney, Jon Ramirez, Cindy Hughes, Sandy Nielsen, Jessica Van Hove, Kate Curtis, Shawn Klinkman, Steve Anderson, Barry Lapp, Zachary Sutter, Putman Family, Pam Shook, Steve Root

At 8:23 a.m., there were a total of 24 participants attending the meeting virtually.

County Updates

None

New Business

1. Drain Commissioner Annual Report - Robert Mantey, Drain Commissioner, reviewed the 2021 Annual Report for the Drain Commissioner's Office. Matter to be placed on the Consent Agenda.
2. Letter to the Editor - "Water Problem vs. Putman" - Renee J. Wood did not appear to present her letter at the meeting today. Matter can be added to Thursday's agenda if she would like to still present to the Board.

Board discussed the matter of getting water to the Putman Medical Building Project. Board discussed the past discussions of when the water line was put in for the Caro Center.

3. Reappointments to the Tuscola Behavioral Health Systems (TBHS) Board of Directors -
Board has received the letter of request for reappointment of four of the board members. Matter to be placed on the Consent Agenda.
4. Region VII Area Agency on Aging Appointment -
Board reviewed the letter of request for reappointment of William Sanders. Matter to be placed on the Consent Agenda.
5. Jail Software -
Eean Lee, Chief Information Officer, reviewed the budgeted request. Matter to be placed on the Consent Agenda.
6. Lawn Mowing Service Bids -
Mike Miller, Building and Grounds Director, opened the bids that were received.
 - JB Lawn Care and Snow Removal, Cass City - \$1,400.00 per week
 - Cutting Edge Lawn Care, Cass City - \$1,770.00 per week
 - Thumb Lawn Care, Cass City - \$1,555.00 per week
 - Laser Cut Lawn Care, Unionville - \$29,000.00 for season (based on 26 weeks equals \$1,115.38 per week)
 - Rabaugh Services (received by email which was not a submission option) - \$1,250.00

Board agreed to award project to Laser Cut Lawn Care. Matter to be placed on the Consent Agenda.

7. Animal Shelter Parking Lot Expansion Bids -
Mike Miller, Building and Grounds Director, opened the bids received for the project.
 - Waldorf and Sons, Mt. Morris - \$35,390.00
 - Esch Landscaping, Pigeon - \$24,679.70
 - BlackJack Asphalt, Burt - \$12,500.00
 - Astech Asphalt, Brown City - \$22,800.00
 - Act Excavating, Olivet - \$17,478.13
 - Yeager Asphalt and Concrete, Carrolton - \$13,875.00

Mike Miller will review the bids received and bring back a recommendation at a future meeting.

8. Purdy Building Exterior Repair Bids -
Mike Miller, Building and Grounds Director, opened the bid that was received for the project.
 - Booms Construction, Bad Axe - \$48,500.00

Mike Miller stated that this was the only bid received and in previous RFPs there were no bids received. If Board decides to move forward a budget adjustment will need to be completed as this bid is over the budget projected.

Board decided to award the project to Booms Construction and matter to be placed on the Consent Agenda with budget amendments authorized.

Old Business

1. Review Bids for the Seamless Padding System at the County Jail -
Mike Miller, Buildings and Grounds Director, has reviewed the bids received and is recommending Prime Coat Coating Systems as they were the lowest bidder to meet the requirements put forth. Matter to be placed on the Consent Agenda.

Finance/Technology

Primary Finance/Technology

1. General Fund Expenditure Four Year Comparisons -
Clayette Zechmeister reviewed the report that was included in the agenda packet that compared year-end balances back to 2018.

Board discussed the Medical Examiner expenses.

2. General Fund Revenue Four Year Comparisons -
Clayette Zechmeister reviewed the report that was included in the agenda packet highlighting the various line items.
3. 2021 All Funds Unaudited Fund Balances 2022 Estimated Available -
Clayette Zechmeister reviewed the report included in the agenda packet.
4. Voted Funds Review of Fund Balances -
Clayette Zechmeister reviewed the report included in the agenda packet.
5. Wind Turbine Revenue History -
Clayette Zechmeister reviewed the report included in the agenda packet.

On-Going and Other Finance

None

On-Going and Other Technology

1. GIS Update
2. Increasing On-Line Services/Updating Web Page

Recessed at 10:27 a.m.

Reconvened at 10:35 a.m.

At 10:35 a.m., there were a total of 21 participants attending the meeting virtually.

Building and Grounds

Primary Building and Grounds

1. Building and Grounds Committee Meeting -
Commissioner DuRussel reviewed the discussion had during the Building and Grounds Committee meeting with the various Department Heads. The common meeting area may need to be larger than first anticipated. Commissioner Grimshaw reviewed comments provided by the Department Heads. Board discussed the matter at length. Board discussed the potential use of ARPA Funds. Board discussed the parking availability at the Annex Building. Board discussed the possibility of a Department working from home. Board would like Mike Miller to reach out to TSSF Architects to determine a timeline on getting a proposed layout for adding on to the Annex Building.

On-Going and Other Building and Grounds

None

1. State Police Water and Annexation -
Mike Miller updated the Board that the quote from Champagne and Mark originally was \$116,392.00 and increased to \$143,750.00 to complete the project. Also, Linegar Corporation cost increased \$1,250.00 to complete their portion of the project. The County is still waiting for the jurisdictions to adopt their resolutions approving the annexation.
2. Adult Probation Fence Update -
Mike Miller, Building and Grounds Director, received a bid for vinyl fencing from Dohlen Fence and Deck, Caro - \$8,920.00. Matter to be placed on Thursday's Board Agenda.

Personnel

Primary Personnel

None

On-Going and Other Personnel

1. Workman's Compensation
2. Michigan Association of Counties (MAC) 7th District Meeting
3. Safety Committees - Watch for Grant Opportunities
4. Retirement Plans and Municipal Employees Retirement System (MERS) Representative Updates -
Matter to be scheduled for a MERS presentation.

Other Business as Necessary

-Commissioner DuRussel mentioned the letter received from Brant Wilson from The Lighthouse expressing his appreciation for the support of the Board and would be interested in

presenting to the Board. Commissioner DuRussel will see if he is available to present at an upcoming Committee of the Whole meeting.

On-Going Other Business as Necessary

1. Animal Control Ordinance -
Clayette Zechmeister has received a draft copy and the draft copy has been provided to the Animal Control Director, Treasurer and Prosecutor for review. The Board would also like to have the draft copy provided for their review.
2. Guidehouse Activity for Non-Entitlement Units of Local Government (NEUs) Outreach
3. American Rescue Plan Act (ARPA) Funds - Updates on Projects and Reporting
4. County Wide upcoming Millage renewals:
Michigan State University Extension
Primary Roads and Street Improvement
Bridge and Street Improvement

At 12:09 p.m., there were a total of 18 participants attending the meeting virtually.

Public Comment Period

None

Adjournment

Motion by Doug DuRussel, seconded by Kim Vaughan to adjourn the meeting at 12:10 p.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk